

LAND INFORMATION COMMITTEE MEETING
March 10, 2017

Members Present: Allen Behl, David Guckenberger, Harold Johnson, Larry Schraufnagel
Members Excused: Becky Glewen
Also Present: Chris Planasch, Joyce Fiacco

The Dodge County Land Information Committee meeting was called to order by Chairman Harold Johnson at 8:00 A.M., Room 3A, Dodge County Administration Building, 127 E. Oak Street, Juneau, Wisconsin. Roll call was taken and a quorum verified. It was confirmed that requirements of Wisconsin's Open Meetings law had been met.

No comments were received from the public regarding committee business.

Schraufnagel motioned, second by Guckenberger to approve minutes from the February 10, 2017 meeting. Motion carried.

There were no committee member reports for meetings attended outside of the regularly scheduled Land Information Committee meeting.

Planasch presented the Register of Deeds February Revenue Report which included a monthly Summary of Fees collected February 2017 broken out by amounts returned to the State and amounts retained by the County in various revenue accounts. The Monthly Fees Summary Comparison reporting the previous month/last three (3) years with associated total document recordings for each prior year was also presented. 756 real estate documents were recorded in February, down 440 from January 2017 and down from the previous 3-years for this time period although Planasch noted that this is typically a slow time of the year. No committee action was required.

Planasch presented the February Register of Deeds Activity Report. She reported work on special projects was proceeding as time permitted and staff was able to keep up with new recordings. Currently, there are 11 subscriptions, 156 escrow accounts, and 2894 self-registered accounts in LandShark. No committee action was required.

Planasch reported on discussion at the joint Wisconsin Register of Deeds Association and Wisconsin County Constitutional Officers conference she attended recently in Madison. Highlights included progress by the State to get all older birth records (followed by marriage and death records) into the state system, efforts to update legislation for sheriff's deeds and clean up legislation for recording area on condominium plats and volume/page requirement on documents to better accommodate electronic recording, and legislative visits made. No committee action was required.

Fiacco presented the February Revenue Report for the Land Resources and Parks, Land Information Division business units. No committee action was required.

Fiacco presented a request for purchase of a Leica Viva GS16 Self-Learning GNSS Smart Antenna/Receiver with new RTK on-the-fly satellite selection and a feature which will allow leveraging of internet and/or satellite communications to provide corrections while still in the field. 2017 funds previously budgeted from several accounts including wage/fringe benefits (GIS intern position), travel expenses, and a reduction in annual maintenance costs would be used. The County Administrator was consulted by Fiacco and both signed off on an intra-department fund transfer to cover this purchase. Land Information

Committee approval is required to approve the purchase with the completed form, signed by the Department Head, County Administrator and LIC Chairman, to be presented to the Finance Committee for their awareness. Fiacco provided a summary of benefits to improve efficiencies by taking advantage of a \$5,000 trade-in offer for our older equipment. These funds would be applied to the purchase cost of a model at the beginning of its life-cycle and bring all survey equipment to the latest version of technology. The purchase price with trade-in will be \$12,685. Behl motioned, second by Schraufnagel to approve the trade-in and purchase of the Leica GS16 Smart Antenna/Receiver. Motion carried.

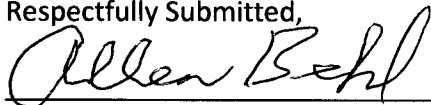
Fiacco provided updates on the orthoimagery and LiDAR (elevation) acquisition projects scheduled for spring 2017. She reported that contracts with Woolpert, Inc. for orthoimagery and the United States Geological Survey (USGS) for LiDAR had been reviewed and approved by Corporation Counsel. The contract with Woolpert had been signed and the project plan delivered; an orthoimagery kick-off meeting was planned for Monday, March 20th. Finalization of details of the USGS LiDAR acquisition project and kick-off meeting were also near completion. Woolpert, Inc. is the selected vendor for both projects with USGS serving as direct contact for LiDAR. It is hoped both projects can be completed this spring with staff providing daily ground conditions reports from around the county to Woolpert's project manager who will be closely monitoring suitable weather and flying conditions. Fiacco noted that the window of acquisition can be very narrow as ground conditions must be leaf-off, snow-free, with minimal field ponding and in-bank flow of rivers and streams to the greatest extent possible balanced with variable spring flying conditions. Optimal flying conditions for both projects must be cloud free with sun angles greater than 30% for orthos, although LiDAR can be acquired at night if necessary, when cooler temperatures limit cloud formation.

The agenda item regarding department guidelines for use of county-owned vehicles was pulled as a duplication of the Dodge County Vehicle Identification Policy adopted by the Executive Committee March 6th.

Fiacco presented the February Activity Report for the Land Information Division of the Land Resources and Parks Department which includes GIS mapping, analysis and services, survey and tax parcel mapping activities, and Property Description operations. She reported on potential issues associated with the proposed Cooperative Agreement between the Village of Kekoskee and Town of Williamstown if approved, recent start date for the Survey and Mapping Specialist, progress with GCS and IT to resolve multiple outstanding issues with the Land Information Management System (LIMS), cooperative efforts with Dodge County Sheriff's Office (DCSO) to gather more accurate multi-family dwelling addresses to help develop a comprehensive point address data layer for use in the DCSO Spillman implementation and meet a Wisconsin Land Information Program (WLIP) mandate. No committee action was required.

The meeting was adjourned at 8:50 A.M. by order of the Chair. The next regular meeting is scheduled Friday, April 14, 2017 at 8:00 A.M. in the Third Floor Conference Room, Room 3A, Dodge County Administration Building, 127 E. Oak Street, Juneau, Wisconsin.

Respectfully Submitted,



Allen Behl, LIC Secretary

AB: jjf

Disclaimer: The above minutes may be approved, amended or corrected at the next committee meeting.